

ADAMS SOIL & WATER CONSERVATION DISTRICT  
203 South Galena St. P.O. Box 26 Council, Idaho 83612  
Chairman: Wendy Green Phone: 208-253-4668

Board Meeting Minutes

**Date, Time, Location:** January 14, 2026; 12 PM; at office and via Zoom

**Present:** Chairman Wendy Green; Supervisor Judy Dietch; Supervisor Charles Munden; Supervisor Kris Stone; Holden McKee District Manager; Meghan Brooksher ISWCC via Zoom, Bill Lillibridge ISWCC via Zoom; Eric Stone East Fork Ditch

**Call to Order:** Wendy called the meeting to order @ 12:02 PM

**Approval of Agenda:** Judy moved to approve the January 14, 2026 Agenda. Charles seconded the motion, and the board approved.

**Approval of Minutes:** Charles moved to approve December 10, 2025 Minutes. Judy seconded the motion, and the board approved.

**Public Comments:** N/A

**New Business (Action):**

**East Fork Ditch:** The board and Eric Stone discussed the East Fork Ditch project cost share agreement and timing of project. The estimated time project will take 3 years with a extensions of a 4<sup>th</sup> year if needed. Box 1/A/B/culvert will be implemented in 2026, Boxes C/D/E will be implemented in 2027, and Boxes E/F will be implemented in 2028 with a possible extension for 2029.

The board and the East Fork Ditch company will plan to send invoices to IWRB quarterly. Holden will send the contract information request, scope of project write up, and register the board in needed programs for the project.

Judy moved to preapprove the cost share agreement with the caveat of changes with the East Fork Ditch company. Charles seconded the motion and the board approved.

### **Miscellaneous Business (Non Action):**

#### **ISWCC Report:**

Attached below are Meghan notes for the ISWCC report:

#### A. 2026!

a. In starting 2026, I would like to thank the board. In 2025 we were able to secure funding for a big project from the IWRB, and I am looking forward to another great year with you guys! Please let me know if there were any special projects you guys would like me to work on or help Holden with for this coming year.

#### B. Commission News

a. The commissioners, at the January 16th board meeting, will be discussing the second installment of FY26 Match Allocations. This was part of the 5% holdback that was held in reserve at September's Commission meeting, until the projected state revenues were clearer. The 2nd Potential installment of Match is \$1,827.54.

#### C. Potential Projects

a. Does anyone have a project or know anyone with a project? Please have them give me a call and we can start doing onsite visits in the spring.

b. Julie has a ditch project that she might be bringing to the board in upcoming months. She reached out to me to let me know what was going on and to see her options. She will be setting up a meeting with others on the ditch to see how they want to move forward.

#### D. Reminders

a. IASCD Legislative social January 15, 2026

b. Soil Health Symposium February 12, 2026

c. Five-year and annual plans due March 31<sup>st</sup>

Later in the meeting Bill updated the board and reported that he hopes to get to Indian Valley to do a site visit for a canal project.

#### **NRCS Report:**

N/A

#### **IASCD Director's Report:**

Wendy will attend the legislative social coming up and will take the ASWCD poster board to present. Wendy mentioned that the IASCD has hired a lobbyist Patxi Larrocea-Phillips and has posted the Director job.

#### **Old Business (Action):**

#### **Partners Report:**

Charles attended the latest Payette Forest Coalition meeting and didn't like the recommendations that were given. The board believes that they should be looking for move voices and are focusing on logging/grazing too

much. As such the board believes that they should remove the board from the PFC membership voting.

Kris moved to remove the ASWCD from the PFC voting membership. Charles seconded the motion and the board approved.

Kris also sent out scholarship forms to Ag teachers in the county and looking to receive feedback. The scholarship deadline is April 3<sup>rd</sup>.

### **New Business (Action):**

#### **Soil Symposium:**

The Soil Health Symposium is February 12 in Ontario, OR. All board members and staff plan to attend. The board is hoping to give out scholarships/registrations to six teachers/students for the symposium. The names need to be submitted to Holden for registration by February 5<sup>th</sup>.

Charles moved to have the board purchase a vendor registration of \$250 for the Soil Health Symposium. Judy seconded the motion and the board approved.

### **Old Business (Action):**

#### **Website/CWMA:**

The board received a quote on the cost of ASWCD/CWMA notices to include with the county tax notices. It will cost approximately \$.10 per notice. The board believes it will distribute about 6500 notices. The board discussed making a Adams County Weed page or a CWMA weed page on their website. The board also will look into mailing out Forestry tour notices.

**New Business (Action):**

**Annual/5 Yr Plan:** The Annual/5 Yr Plan is due March 31<sup>st</sup>, and the topic was tabled to the February meeting.

**Division III Meeting:** The next Division III meeting will be on February 19<sup>th</sup> in Homedale, ID. The board and staff all plan to attend the meeting. Kris will purchase a \$25 gift card to Snake River Seed as a door prize.

**Lego:** N/A

**CERC:** The Forest Service might be receiving funds to continue the CERC crew.

**Forestry Tour:** Charles will contact them for a the date of the Forestry tour.

**Treasurer's Report (Action):**

**Main, CWMA, LGIP Accounts:** The main account balance is \$20,245.49, CWMA account balance is \$1,854.58, and the LGIP balance is \$60,737.56.

**OWL:** Holden was asked to research OWL cameras for Zoom meetings.

**ID Ag in Classroom:** Donation was tabled to know more information.

**Admin help:** The board discussed hiring another staff member for the office.

Judy moved to approve the Treasurers report.  
Charles seconded the motion and the board approved.

**Closing Remarks:**

**Items for February Meeting:** CWMA/ASWCD inserts notices, OWL, Annual Plan, CERC, Forestry tour, Trail Field Trip, Natural Resource camp

**Supervisor Comments:** The board discussed names they were given who may be interested in the 5<sup>th</sup> board member position.

**Upcoming Events:** 5 Year Annual Plan due March 31<sup>st</sup>  
Division III Meeting Feb 19<sup>th</sup> in Homedale  
Scholarships deadline- April 3rd

**Next regular meeting will be March 11th at 12:00 p.m. via Zoom/Office**

The meeting was adjourned at 2:37 pm.

Respectfully submitted by Holden McKee